**ASCC Arts and Humanities Subcommittee 2**

Approved Minutes

Wednesday, April 10th, 2024 9:30 AM – 11:00 AM

CarmenZoom

**Attendees**: Beecher, Bitters, Diles, Dugdale, Neff, Podalsky, Vankeerbergen

**Agenda**

1. Approval of 3-27-24 minutes
	1. Diles, Beecher; unanimously approved.
2. Music 2245 (new course requesting GEN Foundation REGD)
	1. Comment: The Subcommittee notes that while many students will come to the course with the capacity to create the video or audio podcast required of the final project without guidance, it might be helpful to provide resources in the syllabus for students who find themselves in need of extra help with the logistics of the assignment.
	2. *Recommendation*: The Subcommittee compliments the unit on the course as a whole and finds the final project to be a very fun and thoughtful assignment. In terms of the latter, we offer the following friendly suggestions:
		1. The Subcommittee is uncertain if the proposal and the script for the final project are the same assignment. If so, the Subcommittee recommends referring to the assignments by the same name (either proposal or script) throughout the syllabus to prevent confusion among students. If not, the Subcommittee recommends that the School include a brief description in the syllabus of the proposal as a graded item and make it clear that the script will not be graded. [Syllabus pp. 4-5]
		2. The Subcommittee recommends including the due dates of each aspect of the final project in the calendar in the syllabus to help further clarify the breakdown of assignments.
	3. *Recommendation*: The Subcommittee recommends that the School adjust either the course calendar or the assignment description on page 3 of the syllabus so that the number of question submissions are uniform. Currently, the description states that there will be 10 questions due while the course calendar includes only 9. [Syllabus pp. 3, 7-9]
	4. *Recommendation*: The Subcommittee recommends that the School use the most recent version of the Student Life Disability Services Statement, which was updated to reflect the university’s new COVID-19 policies in August 2023. The updated statement can be found in copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](https://asccas.osu.edu/submission/development/submission-materials/syllabus-elements). [Syllabus pp. 11-12]
	5. Beecher, Diles; unanimously approved with one comment and *four recommendations*.
3. History, WGSS, and AAAS 3084 (new cross-listed courses requesting GEN Theme Citizenship for a Diverse and Just World)
	1. Comment: The Subcommittee is excited by these new cross-listed courses and offers the follow comments for the departments to consider.
	2. Comment: The Subcommittee reminds the WGSS and AAAS departments to update their major curriculum maps to include this new course.
	3. Comment: The Subcommittee notes that the due dates for the assignments revolving around the analysis paper do not begin until week 9 and, since these assignments account for such a significant part of the grade, wonders if students will have the opportunity to apply feedback from the instructor to the next assignment related to the paper.
	4. Comment: The Subcommittee encourages the department to define what constitutes an excused absence if the syllabus is going to make a distinction between excused and unexcused absences in any way. [Syllabus p. 5]
	5. Dugdale, Diles; unanimously approved with four comments.
4. History of Art 4240 (new course requesting GEN Theme Mobility, Migration, and Immobility)
	1. Comment: The Subcommittee commends the department on the creation of such a great course and finds the “Personal Canon” assignment to be especially interesting.
	2. **Contingency**: Given the content and focus of the course, the Subcommittee requests that the department seek concurrence with the Department of African American and African Studies.
	3. Diles, Dugdale; unanimously approved with one comment and **one contingency**.